

**TEXAS CLEAN RIVERS PROGRAM (funded by the TCEQ, managed by LCRA)**

**T1: PROGRAM ADMINISTRATION**

Activities include administration, on-going communication with LCRA staff via email or telephone, maintenance of technical and financial files, planning, scheduling, and the preparation of required reports. Staff participated in a conference call with CRP partners and TCEQ staff on 10.12.17.

**T2: QUALITY ASSURANCE**

Work associated with data review and laboratory assistance is routine. Revisions to the QAPP due to changing conditions are reviewed and incorporated into normal procedures as requested and/or needed.

**T3: WATER QUALITY MONITORING**

- 10.02.17 Flow investigation at the Robert Lee CRP river site (SS1426.18338)
- 10.11.17 River Run SS 1423 & 1424
- 10.25.17 River Run SS 11416 and 1421
- 10.30.17 River Run SS 1411, 1412, 1425 & 1426

**T4: DATA MANAGEMENT**

Analytical data is compiled, reviewed continuously and placed in the UCRA database for inclusion into the state database. The review includes QA/QC protocol.

**T5: DATA ANALYSIS AND REPORTING**

Staff evaluates water quality conditions in the basin regularly. Watershed characteristics and changing climatic conditions are assessed for effects on water quality. Data is evaluated as to location, sample frequency and parameters tested. UCRA staff worked on compiling the information required for a data submittal to close out the quarter and the final data set for FYE17 was submitted on 10.3.17.

**T6: STAKEHOLDER PARTICPATION & OUTREACH**

Periodic changes were made to the UCRA CRP project webpage and the PM was notified via email of updates.

**ROBERT LEE CHLORIDE STUDY (funded by EPA, managed by TCEQ):**

**T1: PROJECT ADMINISTRATION:**

Routine administrative tasks were performed in regards to the project. All UCRA Staff participated in a quarterly conference call on 10.17.17.

## **T2: QUALITY ASSURANCE:**

The final draft of the data acquisition QAPP was submitted to TCEQ on 10.18.17. TCEQ notified UCRA that the QAPP was approved on 10.23.17. The fully executed document was received on 10.30.17. Staff is now working on the primary QAPP.

### **BRADY CREEK WPP IMPLEMENTATION PROJECT (funded by EPA, managed by TCEQ):**

UCRA staff is working on the QAPP which will be submitted on or before October 31.

### **OH IVIE BRUSH CONTROL:**

UCRA is still waiting on TSSWCB's project ranking and selection process to be completed for two Watershed Enhancement Program applications submitted in May 2017.

### **WATER SALES & OTHER AGREEMENTS:**

UCRA staff continues to monitor the progress of an additional water line tap and the installation of a meter in order to facilitate the use of the 100 acre ft. allocation in the contract. The pipe has been purchased and construction has begun. UCRA staff submitted a letter requesting a public hearing from the Public Utility Commission for details about a water utility service application recently submitted by Petra Firma.

UCRA staff met with COSA water utilities staff regarding the amendment to the UCRA/COSA 2011 water treatment contract which will add an additional 500 acre feet of treated water for UCRA to supply current and future water customers.

## **REGION F**

UCRA staff, Chuck Brown completed the online course trainings for the Public Information Act and Open Meetings Act as required for all regional water planning members. UCRA staff updated files and charts for spring flow data to share with the Region F Engineering firm, Freese and Nichols. Staff also provided historical water sales records to be used for future planning by Region F.

### **GENERAL AGENCY ADMINISTRATIVE & FINANCIAL TASKS:**

UCRA staff continues to work with the auditor to provide information required for the annual financial audit. The audit should be completed for presentation and approval at the December board meeting.

UCRA staff continues to spend considerable time reviewing policy legislated by the Sunset Review (HB1921) in order to ensure that UCRA will be in compliance with all of the new requirements by the Sunset compliance review at the end of fiscal year 2018. There will be no cost for UCRA for this review.

UCRA staff is also working on a Board Member Training program that will include updated handbooks (also required by the new legislation). Staff will be updating other policies and procedures to be submitted for board for review and approval at a later date. Staff has asked Chairperson Jeffie Roberts to appoint a Personnel Committee to assist with some of the new policies and to serve as an annual review team for UCRA personnel.

Staff work with agency records for compliance with the Records Retention Policy is on-going.