
The regular meeting of the Upper Colorado River Authority was called to order at 2:01 p.m. on April 24, 2018 by Chairperson, Jeffie Roberts. The meeting was held at the UCRA office and a quorum was present. John Nikolauk was absent. A motion was made by Hyman Sauer, seconded and carried unanimously to approve the minutes from the March 27, 2018 meeting.

Opportunity for Public Comment:

No public comments

Discussion/Action regarding personnel matters:

At 2:05 p.m., Chairperson Roberts announced that the board will be going into Executive Session under the authority of TX Governmental Code 551.064, Personnel Matters.

Executive Session began at 2:05 p.m. and closed at 3:55 p.m.

Open Session resumed at 3:55 p.m.

Open session to consider or act on matter discussed in Executive Session:

Motion made by Bill Holland, seconded and carried unanimously to make the following modifications to UCRA’s organizational structure: The Chairperson is CEO of the agency; Director of Operations, Chuck Brown will serve as Managing Director for the agency; the remaining staff will report to the Director of Operations; all agency activities will be communicated to the Directors by the Director of Operations. Motion further requested that Brown meet with staff to review job responsibilities, clarify duties and bring job descriptions for each employee back to the board at the next meeting for their consideration.

Monthly agency activities report presented by UCRA Staff for informational purposes only:

The board accepted the written report as presented. No action required.

Discussion/Action regarding approval of Treasurer’s Report, presentation of bills & approval of bills as presented:

Hyman Sauer presented the Treasurer’s report and request for payment of bills. A motion was made by Hyman Sauer, seconded and carried unanimously to approve the report, authorize payment of bills and transfer \$50,000 from the investment account to the checking account.

The **next regularly scheduled meeting** will be held at **2 p.m. on Tuesday, May 29, 2018** at the UCRA office. The meeting was adjourned at **4:20 p.m.**

Ellen Groth

Respectfully Submitted

Jeffie H. Roberts 05.29.18

Approved by and Date: